

Madrasah Information Pack 2025/2026



The Importance of Madrasah

Here are the key points related to spirituality and its importance in the Madrasah:

Foundation of Faith (Īmān):

The Madrasah is where the flame of faith (Īmān) is first ignited in a child's heart. It nurtures the spiritual growth by instilling moral values and teachings derived from the Prophet Muhammad's ﷺ life and teachings.

Ethical Teachings:

Children learn fundamental moral principles such as truthfulness, kindness, respect for others, and caring for the vulnerable (elderly, orphans, widows). These teachings form the basis of their ethical framework and guide their behaviour throughout life.

Practical Applications of Faith:

Simple yet rewarding acts, like removing obstacles from paths, are taught and practiced, reinforcing the importance of small deeds with great spiritual rewards.

Prophet Muhammad's Legacy:

The Madrasah imparts teachings aligned with the Prophet Muhammad's ﷺ life, character, and dealings. Students become familiar with his teachings, which serve as a blueprint for their conduct and service to humanity.

The Importance of Madrasah

Spiritual Development:

It emphasises that spiritual growth at Madrasah goes beyond academic learning; it cultivates a deep connection with Islamic values and teachings, preparing children to embody these values in their daily lives.

Role in Society:

Madrasah education not only benefits children spiritually but also contributes to societal cohesion by promoting respect for others' rights and warning against harmful behaviours like drugs, alcohol, and vandalism.

Parental Responsibility:

Parents are urged to prioritise their children's Madrasah education, understanding that they will be held accountable for nurturing their children's sacred knowledge ('ilm) and good manners (ādāb).

Community Benefit:

The Madrasah serves as a cornerstone in producing good citizens who contribute positively to society, regardless of the country's religious or secular context.

In summary, Madrasah education plays a pivotal role in nurturing spiritual awareness, ethical conduct, and societal harmony among Muslim children. It underscores the importance of integrating Islamic teachings into daily life, thereby ensuring the continuity of a spiritually enriched community.

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Head Teacher's Welcome

Dear Parents and Guardians,

It is with great pleasure and warmth that I welcome you and your child to Madrasah Islamiyah. We are delighted to have your child join us in our madrasah, and we pray that their journey with us lays a strong foundation for them to grow into practicing Muslims who love their Creator, their religion, and everything associated with our beautiful religion and way of life.

At Madrasah Islamiyah, we aspire to provide our children with the highest level of Quraanic recitation, instilling in them a firm foundation in Imaan and a deep connection to their Creator in every aspect of life. We aim to teach them the basic tenets of Islam with a spirit that encourages practice, to nurture them into model citizens, and to instil in them the love for our beloved Prophet Muhammad along with his seerah and sunnah. Our mission also includes developing Islamic values and etiquettes and preparing our children to face modern-day challenges with confidence and faith.

We believe that a strong partnership with parents and guardians is essential in developing these skills in the most effective and comfortable way for our students. It is our hope that together, we can ensure that our children not only enjoy their time at Madrasah Islamiyah but also achieve excellence in both this world and the hereafter.

Currently, we are proud to be nurturing over 800 pupils. Over the years, many of our students have progressed and shone in various fields, including Hifz, where they have achieved national recognition and progressed to international levels. We pray for the success of all our children in both this world and the hereafter.

We look forward to working closely with you to ensure the best possible experience for your child at Madrasah Islamiyah.

Warm regards,

Mufti Zakariya Akudi
Head Teacher
Madrasah Islamiyah

Mission & Vision

VISION -

To inspire young Muslims to be the best versions of themselves, locally and globally, with good positive actions, strong stable belief and high noble excellence.

MISSION -

At Madrasah Islamiyah, we are dedicated to partnering with parents to create a supportive and enriching experience to:

- Develop a strong Imaan foundation.
- Cultivate a lifelong bond with Allah.
- Nurture love for the Prophet Muhammad ﷺ through his seerah and sunnah.
- Deliver the highest level of Quraanic recitation.
- Teach Islam's core principles in an engaging and practical way.
- Instill exemplary Islamic values and manners.
- Shape our students into compassionate, responsible citizens.

VALUES-

ISLAM

GOOD ACTIONS

IMAAAN

BELIEF

IHSAAN

EXCELLENCE

The Current Madrasah Management Structure

All aspects of the Madrasah syllabus and teaching issues are dealt by the Head Teacher with full consultation with the Senior Ulama. We seek to improve our syllabus, at all times, by consulting our elders and other Madrasahs. A report of the day to day running of the Madrasah is given to the Executive committee by the Head Teacher and Madrasah Committee.

Executive Committee



Governing Body



Chair of Governors



Head Teacher



Senior Leadership



Teaching Staff

Fees

- This can be paid in full by cash or cheque at the start of the year or spread over the year by direct debit
- Those children who have siblings in Madrasah will already be on direct debit and don't need to fill another form
- **Annual admin fees will be separate**
- The full amount of fees has to be paid regardless of a child's absence from madrasah

Madrasah Classes 2025/26		
CLASS	FEES	INSTALMENTS 11 Direct Debit INSTALMENTS (September - July only)
Advance Boys (A1 & A2)	£566.50	£51.50
B1A - G5B	£569.25	£51.75
Reception	£569.25	£51.75
Hifz Boys	£1020.58	£92.78
Pre Hifz Boys	£1020.25	£92.78
Pre Hifz Girls	£804.98	£73.18
Aalim Boys	£690.25	£62.75
Drop in Boys (A3)	£150.00	3 installment of £50.00
Senior Girls Classes		
CLASS	FEES	INSTALMENTS 11 Direct Debit INSTALMENTS (October - July only)
G6 & SG Transition	£569.25	£51.75
Advance Girls	£566.50	£51.50
Hifz Girls	£804.98	£73.18
Aalimah Girls	£800.03	£72.73

Madrasah Islamiyah Calendar 2025 / 2026

August 2025						
SM	A	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2025						
SM	A	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2025						
SM	A	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2025						
SM	A	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2025						
SM	A	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2026						
SM	A	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2026						
SM	A	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2026						
SM	A	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2026						
SM	A	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2026						
SM	A	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2026						
SM	A	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2026						
SM	A	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2026						
SM	A	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Fees to be paid by direct debit over 11 months

	Madrasah Closed
	Induction New Children
	Old Pupil start
	New pupil Start
	Basic Essentials Test
	Jaka

	Written Exam
	Quran Exam
	Parents Evening
	Eid ul Adha and Fitr
	Hifz Exams
	Last Day

Attendance & Absences

Class Timings:

Madrasah operates from 5:00 PM, finishing times depend on the class:

1. Reception finish at 7pm
2. Y1 – 7.05PM
3. Y2 – 7.10 PM
4. Y3-Y6 – 7.15PM
5. Y7 and Advance 7.20PM

Class Timings:

Please ensure your child arrives by 4:55 PM. If your child will be late, notify us in writing or by text. While punctuality is crucial, do not send your child to Madrasah too early. Doors open for students at 4:45 PM at the earliest.

Early Pick-Ups:

For all early pick up please come to the main reception and notify the staff of your child and class name. Do try to organise all activities outside of Madrasah times as any time missed does have an impact on your child's progress.

Pick-Up Time:

All students must be picked up promptly at the end of class. Ensure timely pick-up to avoid inconvenience and distress, especially for younger children.

Parking Guidelines:

Please use the two car parks and park appropriately, where possible try to walk to madrasah.

Absence Notification:

Notify us of any absences in advance whenever possible. Consistent lateness or absenteeism will require a meeting to resolve. All absences must be explained in email - admin@mpit.org.uk.

Attendance Impact:

Frequent absences may result in your child being held back if they do not meet the minimum standards required for progression. Special emphasis is placed on students in the "foundation stages." Meeting targets is crucial for advancement.

Attendance Target:

The minimum attendance requirement is 95%. Failure to meet this target will lead to a review of the student's admission and progression.

Holiday Coordination:

We strive to align Madrasah holidays with school holidays. Plan vacations accordingly to minimise absences.

Annual Holiday Planner:

An annual holiday planner is provided at the start of the year. Schedule your holidays based on this planner.

Uniform & Hair Policy

Uniform Requirements:

- Boys: Thobe or Shalwar Kameez, with a topi
- Girls: Abaya with a Hijab.
- High visibility jackets are to be worn during winter times. These are available at the shop.
- Please ensure that your child has appropriate clothing on according to the weather.

Prohibited Items:

- Boys: No shorts, jewellery, or caps.
- Girls: No tight clothing (such as skinny jeans/trousers or tops), no tights, no hair pins or makeup, ensure your child can do wudhu with whatever clothing they wear.

Hair Policy:

- Hairstyles contravening shari'ah are not permitted as they do not align with Madrasah principles.
- Students with such hairstyles will be given time to correct them
Parents are expected to ensure compliance with this policy.

Beard Policy:

- Boys who have reached the age where they can grow a beard are
- expected to maintain it as part of their Muslim identity.

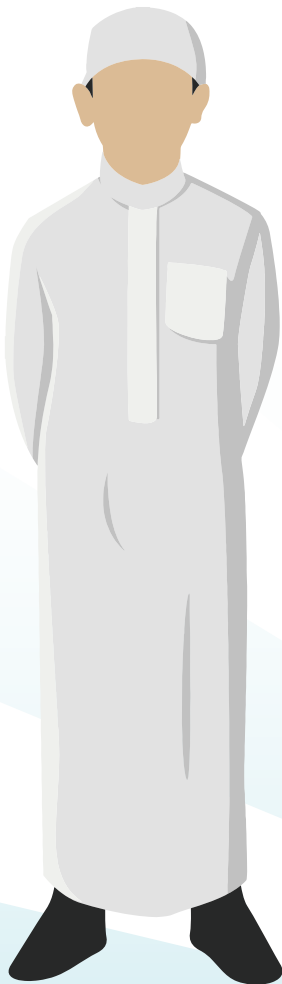
Uniform & Hair Policy

Personal Grooming:

- Encourage cutting fingernails and maintaining clean attire as part of good hygiene and personal care.

By adhering to these guidelines, we aim to create a respectful and nurturing environment for all students at Madrasah Islamiyah.

Boys Uniform



Girls Uniform



Equipment Policy

1. Reception and Year 1:

- Students only need to bring their **books**.
- Ensure they bring the correct books for each day in a suitable book bag to keep them dry and tidy.

2. Year 2 and Above:

- Students must bring their correct books.

Additionally, they need to bring:



2 Pens



A Pencil



A Sharpener



An Eraser



A Ruler

All items should be kept inside a pencil case.

No correction fluid or excessive stationary

All the items are available to buy in the Madrasah shop which is open Mondays, Wednesday and Friday from 4.45pm – 5.15pm. If anything specific is required please speak to reception.

Please ensure your child is prepared with the appropriate equipment to facilitate their learning and maintain organisation.

Safeguarding and Wellbeing Statement

At Madrasah Islamiyah, the safety and wellbeing of our students are of utmost importance. We are committed to following the UK government's guidelines for out of school settings to ensure a secure and nurturing environment for all children.

Safeguarding Policy:

- We have a comprehensive safeguarding policy in place, aligned with the latest government regulations.
- All staff members are thoroughly vetted and undergo regular safeguarding training to recognise and respond to any signs of abuse or neglect.

Wellbeing Initiatives:

- We promote the spiritual, mental and emotional wellbeing of our students through various support systems and activities designed to foster a positive and inclusive environment.
- Our staff are trained to provide pastoral care, ensuring students have a safe space to discuss any concerns.

Parental Involvement:

- We work closely with parents and guardians, maintaining open communication to support the holistic development of each child.
- Regular workshops and meetings will be held to keep parents informed about safeguarding practices and to encourage their active participation in their child's education and wellbeing.

Health and Safety:

- Our facilities are regularly inspected to meet health and safety standards, ensuring a safe physical environment for all activities.
- Emergency procedures are clearly established and practiced regularly to prepare staff and students for any unforeseen incidents.

By adhering to these guidelines, Madrasah Islamiyah strives to create a safe, supportive, and enriching environment that prioritises the safeguarding and wellbeing of every student. Visit www.mpit.org.uk for more information.

Madrasah Responsibilities

At Madrasah Islamiyah, we are committed to providing a supportive and enriching educational experience for our students. Here are our responsibilities as an institution:

Quality Education:

- Provide high-quality Islamic education that includes Qur'anic recitation, Islamic studies, moral and spiritual development.
- Ensure lessons are engaging, relevant, and aligned with Islamic principles.

Safety and Wellbeing:

- Implement robust safeguarding policies and procedures to ensure the safety and security of all students.
- Foster a caring and nurturing environment where students feel safe, respected, and valued.

Professional Staff:

- Employ qualified and experienced teachers who are knowledgeable in Islamic teachings and committed to the wellbeing of students.
- Provide ongoing professional development opportunities for staff to enhance their skills and knowledge.

Communication and Partnership:

- Maintain open and transparent communication with parents and guardians regarding students' progress, activities, and any concerns.
- Collaborate closely with parents to support the holistic development of each child.

Madrasah Responsibilities

Discipline and Guidance:

- Uphold fair and consistent disciplinary measures to maintain a positive learning environment.
- Guide students in understanding and adhering to Islamic ethics, manners, and behavior.
- The Madrasah reserves the right to exclude or suspend any student who fails to adhere to its guidelines.

Facilities and Resources:

- Provide adequate and safe facilities for learning, including classrooms and recreational areas.
- Ensure availability of necessary educational resources, such as books, materials, and technology, to support learning.

Cultural and Community Integration:

- Promote understanding and appreciation of Islamic culture and heritage among students.
- Encourage active participation of students in community service and activities that promote Islamic values.

Continuous Improvement:

- Regularly evaluate and improve Madrasah programs, curriculum, and policies to meet the evolving needs of students and families.
- Seek feedback from stakeholders to enhance the overall Madrasah experience.

By fulfilling these responsibilities, Madrasah Islamiyah aims to empower students with a strong Islamic foundation, academic excellence, and moral integrity, preparing them to be confident and contributing members of society.

Parental Responsibilities

At Madrasah Islamiyah, we believe that a strong partnership between parents and the madrasah is crucial for the success and development of our students. As parents and guardians, your involvement and support play a vital role in ensuring that your child thrives in their Islamic education and overall wellbeing. Below are the key responsibilities expected from parents:

Punctuality and Attendance:

- Ensure your child arrives on time for Madrasah, ready to begin lessons at 5:00 PM. Students should arrive by 4:50 PM and not before 4:45 PM.
- Notify the Madrasah in advance of any absences, and provide written explanations for all absences.
- Maintain a minimum attendance rate of 95%. Repeated lateness or absences may require a meeting to address the issue.

Uniform and Appearance:

- Ensure your child wears the correct uniform at all times and dresses according to the weather conditions:
 - ◊ Boys: Thobe or Shalwar Kameez, with a topi
 - ◊ Girls: Abaya with a Hijab.
- High visibility jackets are to be worn during winter times. These are available at the shop.
- Adhere to the Madrasah's hair policy and ensure your child maintains appropriate hairstyles as outlined.
- For boys who can grow a beard, encourage and support them in maintaining it.
- Promote good personal grooming, such as cutting fingernails and wearing clean attire.

Equipment and Preparedness:

- Ensure your child brings the correct books for their classes:
 - ◊ Reception and Year 1: Books only, in a suitable book bag.
 - ◊ Year 2 and Above: Correct books along with 2 black pens, a pencil, an eraser, a sharpener, and a ruler in a pencil case.

Parental Responsibilities

Behavior and Discipline:

- Support the Madrasah's rules and regulations, reinforcing the importance of discipline and good behavior.
- Encourage your child to respect their teachers and peers, fostering a positive and respectful learning environment.

Safeguarding and Wellbeing:

- Stay informed about the Madrasah's safeguarding policies and ensure your child understands the importance of these measures.
- Participate in workshops and meetings related to safeguarding and your child's wellbeing.

Timely Pick-Up:

- Ensure prompt pick-up of your child at the end of the Madrasah session according to class pick up times. Late pick-ups cause inconvenience and distress, particularly for younger children.
- Park appropriately in the two car parks provided. Ensure all parking regulations are followed.

Community and Values:

- Uphold Islamic principles and values, setting a positive example for your child.
- Ensure you are dressed appropriately according to Islamic principles during madrasah pick up and drop offs.

By fulfilling these responsibilities, you help create a supportive and effective learning environment, ensuring your child's success and growth at Madrasah Islamiyah. Jazakallah for your cooperation and dedication to your child's Islamic education.

Children's Responsibilities

At Madrasah Islamiyah, we believe that students play an active role in their own learning and development. As a student attending our Madrasah, here are your responsibilities:

Punctuality and Attendance:

- Arrive on time for Madrasah sessions, by 4:50 PM for a 5:00 PM start.
- Attend all classes regularly.

Uniform and Appearance:

- Wear the correct uniform as specified:
 - ◊ Boys: Thobe or Shalwar Kameez, with a topi
 - ◊ Girls: Abaya with a Hijab.
- High visibility jackets are to be worn during winter times. These are available at the shop.
- Maintain neat and modest appearance according to Islamic guidelines.

Equipment and Preparedness:

- Bring the necessary materials to class:
- Reception and Year 1: Bring your books in a suitable book bag.
- Year 2 and Above: Bring your -
 - ◊ books, 2 black pens, a pencil, an eraser, a sharpener, and a ruler in a pencil case.

Behavior and Respect:

- Respect your teachers, classmates, and all staff members.
- Follow the Madrasah rules and guidelines at all times.

Children's Responsibilities

Learning and Participation:

- Engage actively in your lessons and complete all work on time.
- Ask questions and seek help when needed to enhance your understanding.

Safeguarding and Wellbeing:

- Follow the instructions of your teachers and staff to ensure your safety and the safety of others.
- Treat others with kindness and respect, and report any concerns to a staff member, parent or guardian. Bullying will not be tolerated at any time.

Timeliness and Responsibility:

- Be punctual in all your work.
- Take responsibility for your belongings and keep them organised.

Community and Values:

- Embrace Islamic values and principles in your daily life, both at Madrasah and outside.
- Support a positive and inclusive environment by treating everyone with fairness and compassion.

By fulfilling these responsibilities, you contribute to a respectful and productive learning environment at Madrasah Islamiyah. Your dedication to these guidelines helps ensure your own growth and success in your Islamic education journey.

Positive Behaviour Policy

Purpose of this Policy:

This policy aims to nurture the development of students by fostering strong faith (Iman), positive behaviour (Akhlaaq), and a sense of responsibility. Through structured interventions and parental involvement, we strive to create a supportive environment that encourages personal growth, accountability and a commitment to Islamic values.

The below stages is our procedure for maintaining positive behaviour in Madrasah Islamiyah. This outlines consistency, fairness and accountability in managing behaviour holistically.



Stage 1: In-Class Behaviour Management by Ustaad

Stage 2: Phone Call to Parent

Stage 3: Behaviour Report (2 Weeks)

Stage 4: Parent Meeting (Possible Formal Warning)

Stage 5: Reduction in Timetable - Possible Isolation

* Direct to Stage 5 for some incidents/ circumstances

Stage 6: Suspension (Cooling-Off Period)

* Direct to Stage 6 for severe incidents (e.g. fights, swearing at Ustaad)

Stage 7: Exclusion

* Direct to Stage 7 for serious violent incidents (harm to others/property)

Positive Behaviour Policy

Stage 1: In-Class Behaviour Management by Ustaa

The Ustaa will address behavioural issues in class through verbal reminders, redirection and positive reinforcement. Clear expectations and consequences will be communicated to maintain a respectful and productive learning environment - with a unified approach.

Stage 2: Phone Call to Parent - Engagement with Parents

If negative behaviour persists, the Ustaa will liaise with the Positive Behaviour Team to contact the parent/guardian to discuss the issue, seek their support and collaboratively develop strategies to address the behaviour.

Stage 3: Behaviour Report for at Least 2 Weeks

A formal behaviour report will be initiated, documenting the student's actions over two weeks. Ustaads and Positive Behaviour Team will actively monitor progress and liaise with parents. The Behavior Report can be extended for an additional 2 weeks to monitor progress.

Stage 4: Parent Meeting In-Person - Possible Formal Warning

If no improvement is observed, an in-person meeting will be held with the parent/guardian. A formal warning may be issued, outlining the consequences of continued misconduct.

Stage 5: Reduction in Timetable - Possible Isolation

For on-going issues, the student's timetable may be reduced to provide targeted support and minimise disruptions, ensuring a focus on behavioural improvement. This can include isolation in a specific class.

Point 1: A student can proceed directly to Stage 5.

Stage 6: Suspension - Cooling-Off Period

For severe or repeated misconduct, the student will be suspended for a cooling-off period. A follow-up meeting with the parent/guardian will be required before the student can return.

Point 2: A student can proceed directly to Stage 6 in cases of severe incidents, such as physical fights, swearing at the Ustaa or similar serious misconduct.

Stage 7: Exclusion

If all previous interventions fail, the student may face exclusion. This decision is made as a last resort to safeguard the well-being of the Madrasah community and to emphasise the seriousness of repeated or severe misconduct. Opportunity to appeal will be discussed.

Point 3: A student can proceed directly to Stage 7 in cases of serious violent incidents involving harm to others or property.

Positive Behaviour Policy

Stage 1: In-Class Behaviour Management by Ustaad - Talking out of turn during lessons. - Not completing assigned tasks. - Minor disruptions like fidgeting or distracting peers.	Stage 2: Phone Call to Parent - Engagement with Parents - Repeated refusal to follow instructions. - Disrespectful comments, including name calling, toward peers or Ustaad. - Consistently failing to behave positively.
Stage 3: Behaviour Report for at Least 2 Weeks - Ongoing disruptive behaviour despite warnings. - Lack of care, focus and responsibility. - Minor but repeated incidents of disrespect. - Negative behaviour in more than 1 lesson.	Stage 4: Parent Meeting In-Person - Possible Formal Warning - Persistent defiance or refusal to follow rules. - Bullying or intimidating behaviour towards peers. - Damage to Madrasah property.
Stage 5: Reduction in Timetable Possible Isolation - Severe disruption to the learning environment. - Repeated incidents of aggression or disrespect. - Inability to manage behaviour in a full timetable. - Due to personal situation and circumstance	Stage 6: Suspension Cooling-Off Period - Physical fight with other students. - Swearing or verbal abuse toward any member of Staff. - Deliberate and repeated defiance of Madrasah rules » Direct to Stage 6 for severe misconduct.

Stage 7: Exclusion - Serious violence causing harm to others. - Intentional destruction of Madrasah property. - Extreme and repeated misconduct despite interventions. » Direct to Stage 7 for extreme cases

Positive Behaviour Policy

Important Points

- All incidents of misconduct will be recorded electronically, including:
 - Date, time, and location of the incident.
 - Names of individuals involved.
 - Description of the incident and actions taken.
- Parents/guardians are expected to:
 - Attend all meetings and respond to communication promptly.
 - Support the Madrasah's efforts to improve their child's behaviour.
 - Reinforce positive behavior and Islamic values at home.
- Information will only be shared with relevant staff and parents/guardians.
- Feedback from parents, staff and students will be considered to improve our process.
- Parents/guardians may appeal an **exclusion** decision. Appeals must be submitted in writing to the Headteacher, outlining the grounds for the appeal. Appeal will be heard by a panel of at least 3 personnel (1.SLT, 2. Behaviour and 3. Committee). The appeal outcome will depend on mitigating aspects, new information and other extenuating circumstances.
- **Important Note:** All Madrasah documents are aligned with and need to be cross-referenced with other policies such as Safeguarding, Health & Safety and Complaints procedure.



Compliments and Complaints

Purpose:

To ensure that a high-quality education is always provided welcome suggestions and encourage continuous improvements in the education we provide.

General:

- All complaints shall be taken seriously
- All complaints shall be regarded as constructive
- All complaints shall be handled in confidence

Compliments:

Parents shall be encouraged to write or email their compliments in writing to the Head teacher.

Procedure: *Resolution of complaints*

Any parent who wishes to discuss any aspect of the Madrasah should do so in the first instance with the head teacher. The head teacher shall listen to the concerns of the parent and try to reach an amicable understanding. If the parent is still concerned with any aspect or the situation arises, again a meeting shall be held with the parents and the Head teacher.

A written record of the meeting shall be kept and actions agreed. If the parent is not happy with the outcome they may approach the Chair of governors.

The Madrasah is always open to ideas for progression. If you wish to express an opinion or address a concern, you may meet the Head Teacher during Madrasah times by appointment.

Madrasah Contact No: 01924 423 786 headteacher@mpit.org.uk

No Concern is too small

Madrasah Islamiyah Syllabus

Reception	Ahsanul Qawaaid	Story Time	Basic Essentials Reception
Year 1	Ahsanul Qawaaid	My First Book Alif to Yaa	Basic Essentials Y1
Year 2	Amma	Islamiyah Series Year 2 - Akhlaaq, Aqaa'id, Fiqh and History	Basic Essentials Y2
Year 3	Para 1 - 4	Islamiyah Series Year 3 - Akhlaaq, Aqaa'id, Fiqh and History	Basic Essentials Y3
Year 4	Para 5- 9	Islamiyah Series Year 4 - Akhlaaq, Aqaa'id, Fiqh and History	Basic Essentials Y4
Year 5	Boys Para 10 - 14 Girls Para 10 - 15	Islamiyah Series Year 5 - Akhlaaq, Aqaa'id, Fiqh and History	Basic Essentials Y5
Year 6	Boys Para 15 - 19 Girls Para 16 - 21	Islamiyah Series Year 6 - Akhlaaq, Aqaa'id, Fiqh and History	Basic Essentials Y6
Year 7	Boys Para 20 - 24	Islamiyah Series Year 7 - Akhlaaq, Aqaa'id, Fiqh and History	Basic Essentials Y7
A1	Para 25 - 28	Islamiyah Series Year 8 - Akhlaaq, Aqaa'id, Fiqh and Shamaa'il Part 1	Basic Essentials Y8
A2	Para 29 - 30	Islamiyah Series Year 9 - Essentials of Fiqh, Major Sins, Contemporary Issues and Shamaail Part 2	Basic Essentials Revision

All the books are broken down into quarters and the breakdown can be found in the content page.

Madrasah Assessment Guidelines

At Madrasah Islamiyah, we uphold rigorous assessment practices to ensure our students receive a comprehensive and balanced education in Islamic studies. Here are our assessment guidelines:

Continuous Assessment:

- **In-Class Assessments:** Conducted regularly throughout the year by teachers and the senior leadership team. These assessments gauge ongoing progress and understanding.
- **End of chapter:** A multiple choice quiz will be given at the end of each chapter to identify and address any misconceptions.

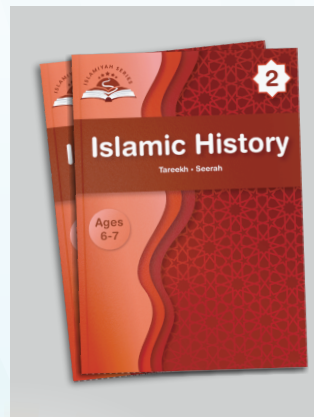
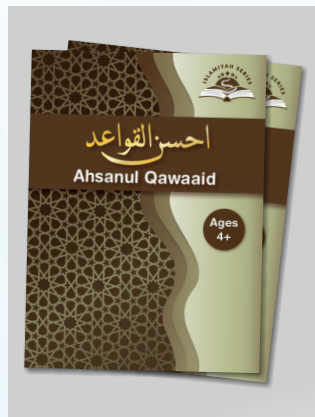
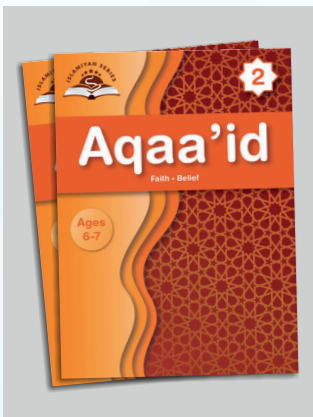
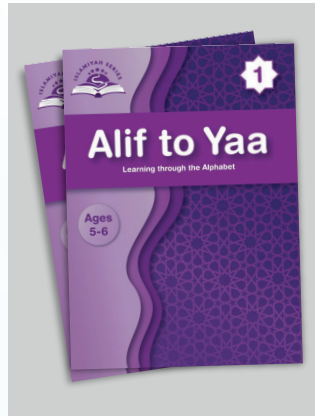
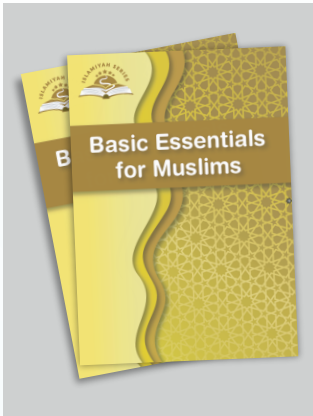
Summative Assessments:

- **Qur'aan, Ahsanul Qawaa'id Assessments:** Held twice a year:
 - ◇ Once at mid-year.
 - ◇ Once at the end of the year.These assessments evaluate Qur'anic recitation.
- **Basic Essentials Curriculum:** Assessed three times annually to evaluate comprehension and mastery of foundational Islamic knowledge and principles.
- **Islamiyah Series Assessments:** Conducted twice a year with two written examinations at each point:
 - ◇ One assessment covers Fiqh and Akhlaaq.
 - ◇ The other assessment focuses on Aqaa'id and History.

These assessment practices are designed to monitor student progress effectively, identify areas for improvement, and celebrate achievements in Islamic education. They reflect our commitment to providing a structured and supportive learning environment that nurtures both academic excellence and spiritual growth.

NEW CURRICULUM

FOR KITABS & ISLAMIC SCHOOLS



CHILD
FRIENDLY

ENGAGING

EASY TO
TEACH

MADRASAH ISLAMIYAH



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Moant Pleasant Islamic Trust